



*Let's get to work!*

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## **Alabama interChange Project**

### **Interchange Test File Processing Publication for Vendors and Providers**

**11/05/2007**

**Alabama Medicaid Agency  
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Montgomery, Alabama 36104**

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## Document Information Page

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## Amendment History

### Summary of Change

CR#	Document Version #	Approval Date	Modified By	Section, Page(s) and Text Revised

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## **1. Testing with interChange**

The purpose of this document is to explain and demonstrate the requirements necessary for testing with the interChange system.

## **2. Documents**

### **Vendor Specification Document**

All software vendors who wish to continue to exchange electronic files with Alabama Medicaid when the interChange system is implemented will be required to redesign their Medicaid application to interface with the new Alabama Medicaid Interactive Web site. Therefore, a new version of the [AL interChange Vendor Specifications v1.0](#) document has been made available for download on the Vendor page, located on the Medicaid site, in an effort to guide software vendors with these new interface requirements.

### **Companion Guides**

The companion guides have been revised for the implementation of the National Provider ID (NPI) segments and the new interChange system. These guides are currently in rough draft form and are subject to change prior to implementation. Copies are available for download at: [http://www.medicaid.alabama.gov/billing/npi\\_companion\\_guides.aspx](http://www.medicaid.alabama.gov/billing/npi_companion_guides.aspx)

### **3. IDs**

#### **Trading Partner ID**

Each entity that has agreed to participate in testing will be assigned a Trading Partner ID.

- This 9 digit ID is assigned to a participating provider or vendor that wishes to submit electronic transactions to Alabama Medicaid.
- This ID replaces your current ID that is populated within the HIPAA X12 transaction in the following locations: ISA06 and GS02.
- The Trading Partner ID assigned for testing is not valid for production. All vendors and providers that require a unique ID will be required to fill out the appropriate forms to receive a Trading Partner ID for production.
  - Vendors - A newly completed [Data Switch Agreement](#) will be required by all vendors for access to production.
  - Providers - Providers who require a unique Trading Partner ID, will be required to complete the Trading Partner ID request form.

Please contact the EMC Help Desk if you are interested in testing. The EMC Help Desk will setup a Trading Partner ID for testing only. You will receive a new trading partner id for production. If you have not already submitted the necessary paperwork to obtain a Trading Partner ID for production, now would be a good time to do this. Please contact the EMC Help Desk if you have any questions concerning this.

EMC Help Desk

Fax: (334) 215 – 4272

Phone: (800) 456 – 1242

(334) 215 – 0111

Email: [AlabamaSystemsEMC@eds.com](mailto:AlabamaSystemsEMC@eds.com)

#### **Web User ID**

Each entity that has agreed to participate in testing will be assigned a Personal Identification Number (PIN) that allows access to a secure testing web site.

- The secure web site allows for the uploading and downloading of electronic transactions.

## 4. Transaction Processing

### Usage Indicator

ISA15 of the HIPAA X12 transaction allows for the submission of either a T, to indicate testing or a P, to indicate production. In the current system, only transactions with a T are processed in the testing environment and transactions with a P are processed in the production environment. For interChange the following process will be defined for these usage indicators:

- **T** – May be submitted into the test and production environments. However, only a compliance check will be performed. The electronic files submitted with a T will not be translated for further processing.
- **P** – May be submitted into the test and production environments. A compliance check will be performed and the files will be translated for further processing (edit, audit and adjudication).

### Proprietary 837 Claim Submission Response (CSR)

In the current system a CSR file is returned to the end user, which communicates the results of pre-adjudication editing for an 837 transaction. This will no longer be available within the interChange system.

### Functional Acknowledgement (997)

The 997 will be returned for all files that have been successfully uploaded. This response is intended to convey HIPAA compliance errors.

### Interchange Acknowledgement (TA1)

The TA1 will be returned for all files that have been successfully uploaded. This response is intended to report the status of processing a received interchange header and trailer.

### Upload

- **Tracking Number** - A tracking number will be assigned and returned on-line for each successful upload of an electronic file. This tracking number should be maintained if any questions should arise concerning the processing of the file.

The following message will be returned:

File was uploaded successfully. File Tracking number is 0123456. Please make note of this number for future reference.

- **Error Messages** - If an electronic file fails to upload, an error message will be returned on-line.

The following messages will be returned:

*Error occurred. Error Uploading File:*

*Error occurred. Error Gathering information for Upload:*

*The session has been timed out. Please try login again.*

- **File Retention** - All electronic files that have been uploaded will be retained on-line for 180 days. After 180 days, these files will be removed from the list.

**Download**

- **File Retention** - All electronic files that have been made available for download will remain available on-line for 180 days. After 180 days, the files will be removed from the list and will no longer be available for download.



## **5. Testing Expectations**

**The following transaction types are available for testing:**

270 Eligibility Request / 271 Eligibility Response

276 Claim Status Request / 277 Claim Status Response

278 Prior Authorization Request / 278 Prior Authorization Response

837D Dental Claim

837P Professional (HCFA) Claim

837I Institutional (UB) Claim

NCPDP Pharmacy Transactions (B1, B2, E1)

Testing data such as provider ids and recipient ids will not be provided. Recipient information and provider information used in the current production system should be submitted, as current production information has been converted into the UAT test environment. For those wishing to submit claim transactions, a small file (no more than 50 claims per batch) should be created from the current production system. Verification in the UAT environment will be performed to ensure the correct adjudication results have occurred. Feedback concerning the adjudication results will be provided if requested for these smaller files.

### **Expectations:**

1. Submit a 270 eligibility request and receive a 271 eligibility response.
2. Submit a 276 claim status request and receive a 277 claim status response.
3. Claim submission, retrieval of the 997 and feedback via email on adjudication results if requested.

### **Subsequent Testing:**

835 is not available at this time, but will be in the near future. Look for further updates concerning this information.

## **6. *Testing Contact Information***

Please submit all correspondence concerning testing to the following email address.

<mailto:alabamaictesting@eds.com>

In order to expedite your testing questions or concerns in a more organized manner, please use the form on the next page, which should be filled out and returned in an email to the above address.

## 7. Test Tracking Document

At a minimum the following information should be submitted to assist in the resolution of any testing issues. Please attach this page from this document to your email. We will answer your questions in this document and return it to you. Please feel free to add more rows to the table if there are more questions.

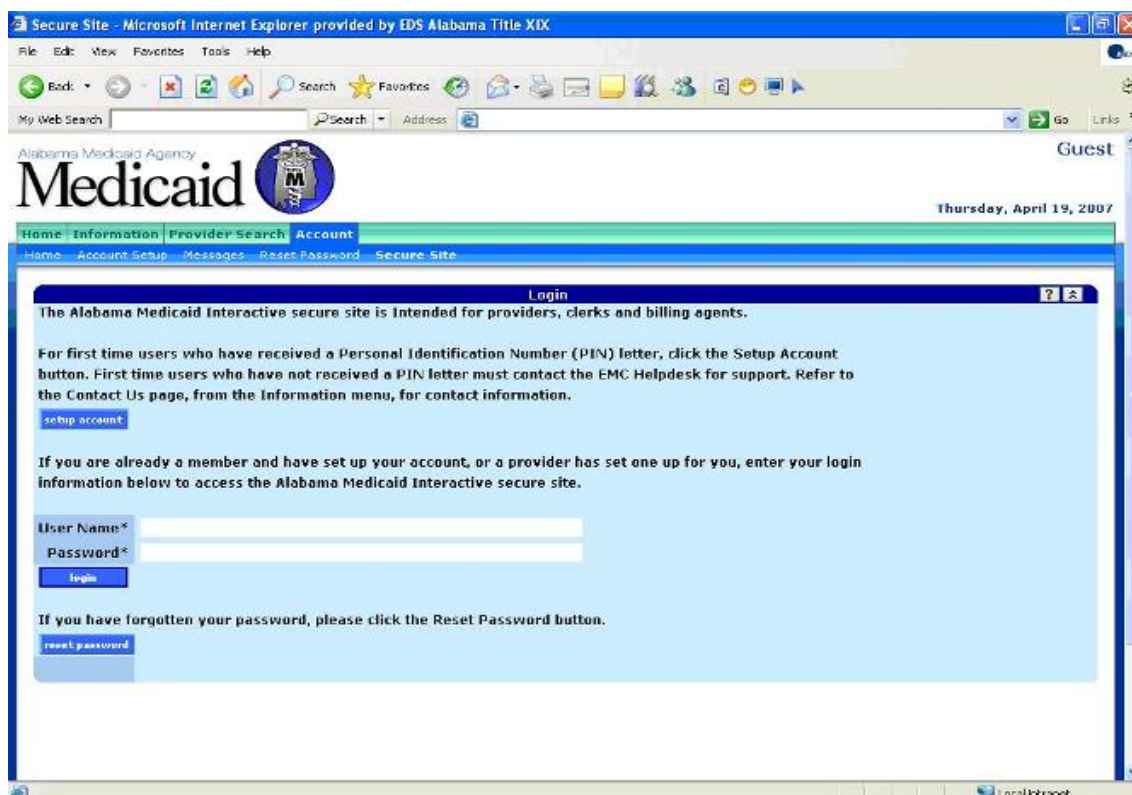
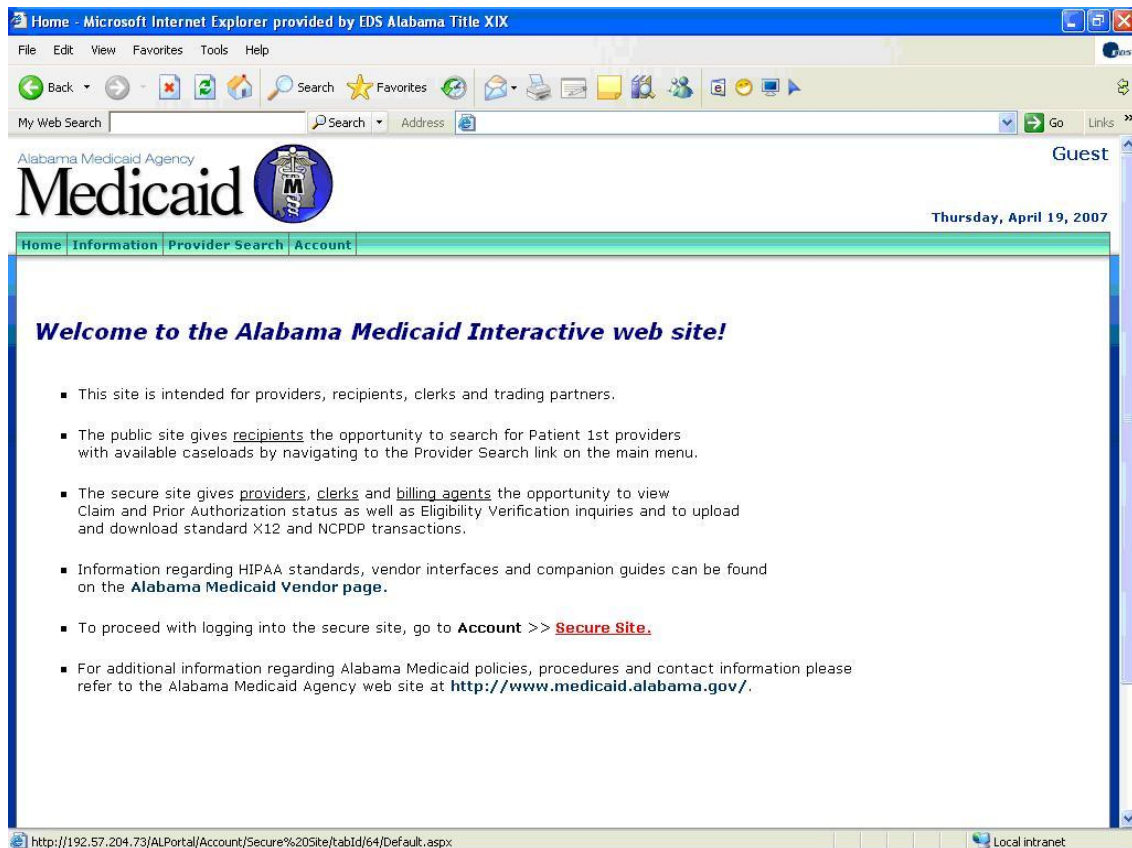
	Trading Partner	AL Medicaid
Trading Partner ID:		
Contact Name:		
Contact Phone:		
Tracking Number (received when upload is complete):		
File Type (837, 270, etc.):		
Question 1:		
Question 2:		
Question 3:		
Question 4:		
Question 5:		
Question 6:		
Question 7:		

## 8. Account Setup

Steps to setup a new Web Account. (Please refer to the screen prints below for examples of the following step actions.)

Step	Action	Response
1	Log on to the secure web site by selecting the <b>Secure Site</b> link. <a href="https://www.alabama-uat.com/ALPortal/">https://www.alabama-uat.com/ALPortal/</a>	Login page displays.
2	Select <b>setup account</b> button.	Account setup panel displays.
3	Enter the <b>Login ID</b> (Trading Partner ID) and Personal Identification Number (PIN) that has been issued. Select <b>setup account</b> button.	Web User Profile panel displays.
4	Enter data in all required fields and select <b>submit</b> .	Account Setup information is saved and the Medicaid Home Page displays. NOTE: A Web Password must, at a minimum, include the following format: <ul style="list-style-type: none"><li>• 1 Lower and 1 Upper Case value;</li><li>• 1 numeric value; and</li><li>• a minimum of 8 bytes in length.</li></ul>

## Step 1



## Step 2

Account Setup - Microsoft Internet Explorer provided by EDS Alabama Title XIX

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Print Mail News RSS Local intranet

My Web Search Search Address Go Links

Alabama Medicaid Agency  
**Medicaid**

Guest

Thursday, April 19, 2007

Home Information Provider Search Account

Home Account Setup Messages Reset Password Secure Site

**Account Setup**

Login ID\*

Personal Identification Number\*

Please note Login ID and Personal Identification Number are case sensitive.

setup account

Done Local intranet

## Step 3

Account Setup - Microsoft Internet Explorer provided by EDS COE

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Print Mail News RSS Local intranet

Address Go Links SnagIt

Alabama Medicaid Agency  
**Medicaid**

Guest

Thursday, April 19, 2007

Home Information Provider Search Account

Home Account Setup Messages Reset Password Secure Site

**Account Setup**

Login ID

Personal Identification Number

Please note Login ID and Personal Identification Number are case sensitive.  
Required fields are indicated with an asterisk (\*).

User Name\*

Contact Last Name\*

Contact First Name\*

Phone Number\*

1st Secret Question\*

1st Answer\*

2nd Secret Question\*

2nd Answer\*

Password\*

Confirm Password\*

Email\*

Confirm Email\*

submit cancel

Done Local intranet

## Step 4

Account Setup - Microsoft Internet Explorer provided by EDS COE

File Edit View Favorites Tools Help

Back Forward Stop Search Favorites Local intranet

Address

Go Links SnagIt

Alabama Medicaid Agency  
**Medicaid**

Guest

Friday, April 20, 2007

Home Information Provider Search Account

Home Account Setup Messages Reset Password Secure Site

**Account Setup**

Login ID  
Personal Identification Number

Please note Login ID and Personal Identification Number are case sensitive.  
Required fields are indicated with an asterisk (\*).

User Name\* S100000003 Password\* .....  
Contact Last Name\* Doe Confirm Password\* .....  
Contact First Name\* Jane Email\* jane.doe@medicaid.com  
Phone Number\* (334)555-0000 Confirm Email\* jane.doe@medicaid.com  
1st Secret Question\* What is your favorite color?  
1st Answer\* green  
2nd Secret Question  
2nd Answer

submit cancel

Local intranet

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Home - Microsoft Internet Explorer provided by EDS Alabama Title XIX

File Edit View Favorites Tools Help

Back Forward Stop Search Favorites Local intranet

My Web Search Search Address

Go Links

Alabama Medicaid Agency  
**Medicaid**

almo\S100000003

Thursday, April 19, 2007

Home Information Provider Search Account

**Welcome to the Alabama Medicaid Interactive web site!**

- This site is intended for providers, recipients, clerks and trading partners.
- The public site gives recipients the opportunity to search for Patient 1st providers with available caseloads by navigating to the Provider Search link on the main menu.
- The secure site gives providers, clerks and billing agents the opportunity to view Claim and Prior Authorization status as well as Eligibility Verification inquiries and to upload and download standard X12 and NCPDP transactions.
- Information regarding HIPAA standards, vendor interfaces and companion guides can be found on the **Alabama Medicaid Vendor page**.
- To proceed with logging into the secure site, go to **Account >> Secure Site**.
- For additional information regarding Alabama Medicaid policies, procedures and contact information please refer to the Alabama Medicaid Agency web site at <http://www.medicaid.alabama.gov/>.

<http://192.57.204.73/ALPortal/Account/Secure%20Site/tabId/64/Default.aspx>

Local intranet

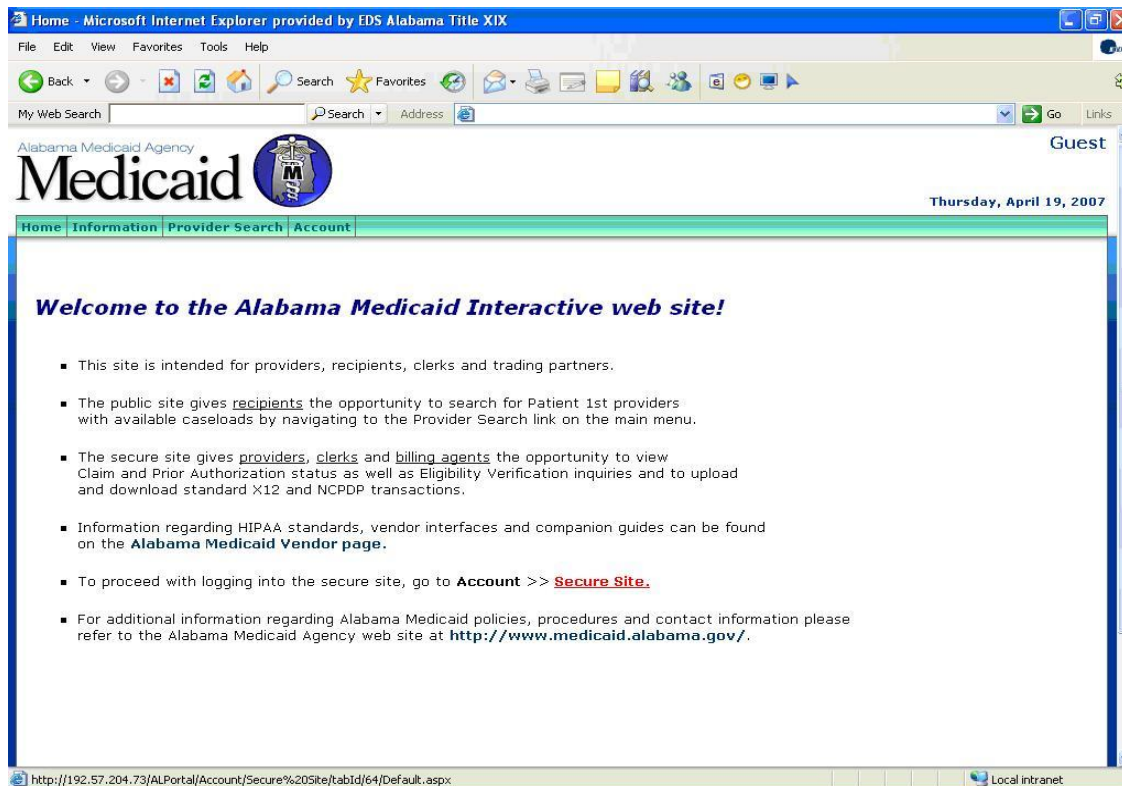
## 9. File Upload

Steps to upload an electronic transaction. (Please refer to the screen prints below for examples of the following step actions.)

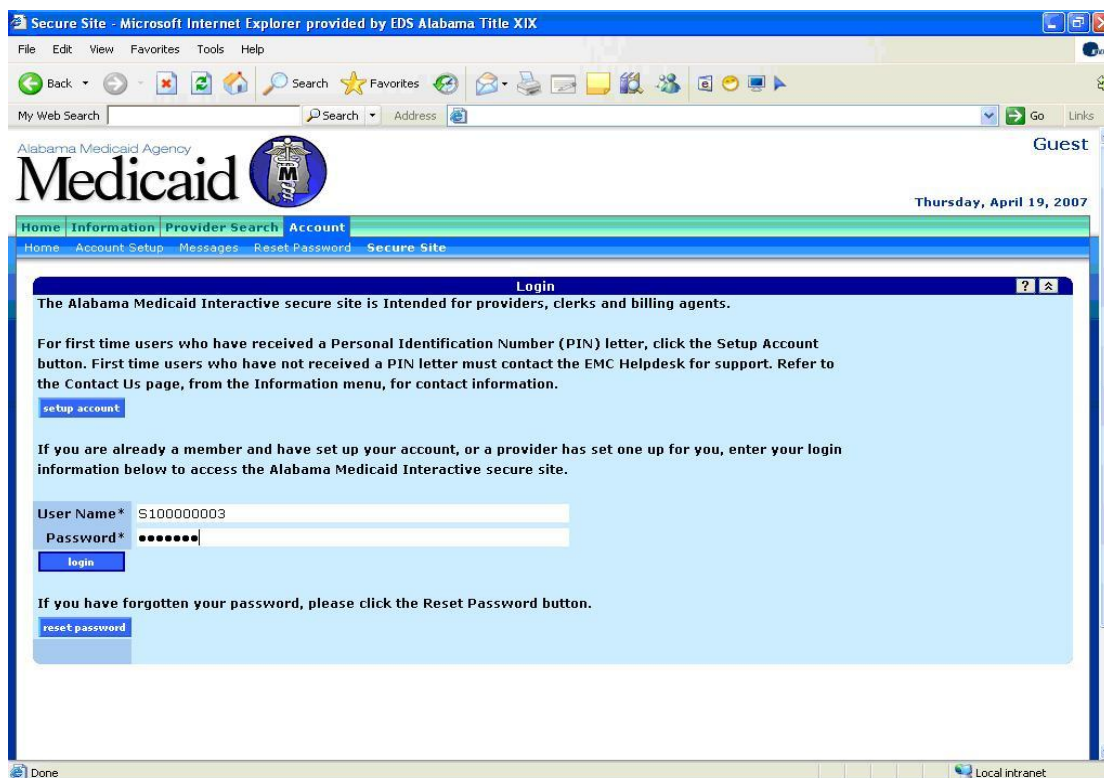
Step	Action	Response
1	Log on to the secure web site by selecting the <b>Secure Site</b> link.	Login page displays.
2	Enter <b>User Name</b> and <b>Password</b> . Select <b>login</b> .	Medicaid Home Page displays.
3	Select <b>Trade Files</b> and <b>Upload</b> .	Upload page displays.
4	To upload a file, select <b>Browse</b> . Choose a file to upload and select <b>Open</b> .	File name is populated in the Upload File field.
5	Select <b>Transaction Type</b> from the drop down list, enter a <b>Save As filename</b> or leave blank and select the <b>upload</b> button.	File uploaded and processing message is returned.  Save as - Overrides the selected file name or defaults to the actual filename to be uploaded.



## Step 1



## Step 2



### Step 3

The screenshot shows the Alabama Medicaid Agency website in Microsoft Internet Explorer. The browser title is "Home - Microsoft Internet Explorer provided by EDS Alabama Title XIX". The address bar shows "http://192.57.204.73/ALPortal/Trade%20Files/Upload/tabid/76/Default.aspx". The website header includes the "Alabama Medicaid Agency" logo and the text "Medicaid". The navigation menu includes "Home", "Information", "Provider Search", "Account", "Trade Files", "Download", and "Upload". The "Upload" page has a welcome message and a list of uploaded files.

**Welcome to the Alabama Medicaid Interactive web site!**

- This site is intended for providers, recipients, clerks and trading partners.
- The public site gives recipients the opportunity to search for Patient 1st providers with available caseloads by navigating to the Provider Search link on the main menu.
- The secure site gives providers, clerks and billing agents the opportunity to view Claim and Prior Authorization status as well as Eligibility Verification inquiries and to upload and download standard X12 and NCPDP transactions.
- Information regarding HIPAA standards, vendor interfaces and companion guides can be found on the **Alabama Medicaid Vendor page**.
- To proceed with logging into the secure site, go to **Account >> Secure Site**.
- For additional information regarding Alabama Medicaid policies, procedures and contact information please refer to the Alabama Medicaid Agency web site at <http://www.medicaid.alabama.gov/>.

**File Upload**

Upload File\*  Browse...

Transaction Type\*

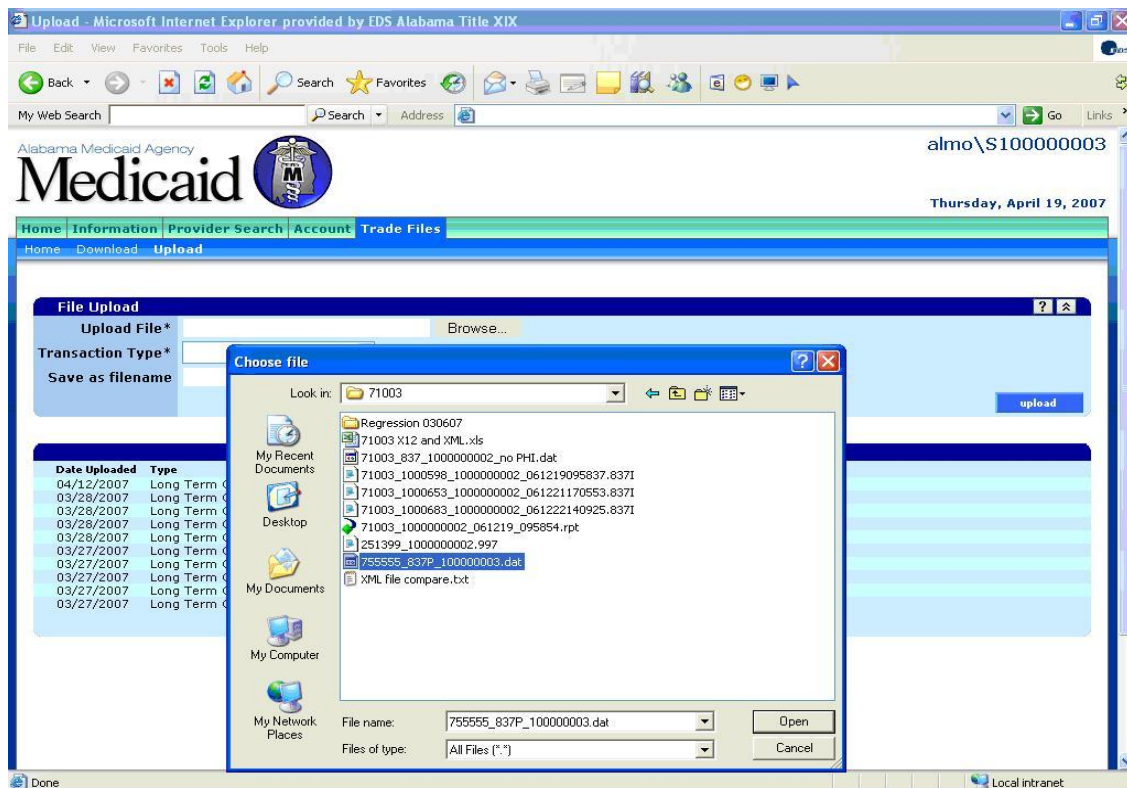
Save as filename

**Uploaded Files**

Date Uploaded	Type	File Name
04/12/2007	Long Term Care Accepted	29770_270_1000000003.dat
03/28/2007	Long Term Care Accepted	sarah
03/28/2007	Long Term Care Accepted	29770_270_1000000002.dat
03/28/2007	Long Term Care Accepted	71029_837I_1000000002.dat
03/28/2007	Long Term Care Accepted	30050_837_1000000003.dat
03/27/2007	Long Term Care Accepted	71002_837D_1000000003.dat
03/27/2007	Long Term Care Accepted	71002_837D_1000000003.dat
03/27/2007	Long Term Care Accepted	29761_270_1000000003.dat
03/27/2007	Long Term Care Accepted	837_1000000003.dat
03/27/2007	Long Term Care Accepted	755555_837P_1000000003.dat

1 2 3 Next >

## Step 4



## Step 5

Upload - Microsoft Internet Explorer provided by EDS Alabama Title XIX

File Edit View Favorites Tools Help

Back Forward Stop Reload Home Search Favorites Mail Print Address Book My Web Search Search Address Go Links

Alabama Medicaid Agency  
**Medicaid**

almo\S100000003

Thursday, April 19, 2007

Home Information Provider Search Account Trade Files

Home Download Upload

**File Upload**

Upload File\* I:\C Testing\EDI Testing\Sarah\p Browse...

Transaction Type\*   
 Save as filename   
 HIPAA (X12 or NCPDP)   
 LTC Admissions

upload

**Uploaded Files**

Date Uploaded	Type	File Name
04/12/2007	Long Term Care Accepted	29770_270_1000000003.dat
03/28/2007	Long Term Care Accepted	sarah
03/28/2007	Long Term Care Accepted	29770_270_1000000002.dat
03/28/2007	Long Term Care Accepted	71029_837I_1000000002.dat
03/28/2007	Long Term Care Accepted	30050_837_1000000003.dat
03/27/2007	Long Term Care Accepted	71002_837D_1000000003.dat
03/27/2007	Long Term Care Accepted	71002_837D_1000000003.dat
03/27/2007	Long Term Care Accepted	29761_270_1000000003.dat
03/27/2007	Long Term Care Accepted	837_1000000003.dat
03/27/2007	Long Term Care Accepted	755555_837P_1000000003.dat

1 2 3 Next >

Done Local Intranet

Upload - Microsoft Internet Explorer provided by EDS Alabama Title XIX

File Edit View Favorites Tools Help

Back Forward Stop Reload Home Search Favorites Mail Print Address Book My Web Search Search Address Go Links

Alabama Medicaid Agency  
**Medicaid**

almo\S100000003

Thursday, April 19, 2007

Home Information Provider Search Account Trade Files

Home Download Upload

**File Upload**

Upload File\* Browse...

Transaction Type\* HIPAA (X12 or NCPDP)   
 Save as filename

upload

**Uploaded Files**

Date Uploaded	Type	File Name
04/19/2007	HIPAA (X12 or NCPDP)	71007_837P_1000000002-mo test.dat
04/12/2007	Long Term Care Accepted	29770_270_1000000003.dat
03/28/2007	Long Term Care Accepted	sarah
03/28/2007	Long Term Care Accepted	29770_270_1000000002.dat
03/28/2007	Long Term Care Accepted	71029_837I_1000000002.dat
03/28/2007	Long Term Care Accepted	30050_837_1000000003.dat
03/27/2007	Long Term Care Accepted	71002_837D_1000000003.dat
03/27/2007	Long Term Care Accepted	71002_837D_1000000003.dat
03/27/2007	Long Term Care Accepted	29761_270_1000000003.dat
03/27/2007	Long Term Care Accepted	837_1000000003.dat

1 2 3 Next >

**Please correct the following errors:**

File was uploaded successfully. File Tracking Number is 279. Please make note of this number for future reference.

Done Local Intranet

## 10. File Download

Steps to download an electronic transaction. (Please refer to the screen prints below for examples of the following step actions.)

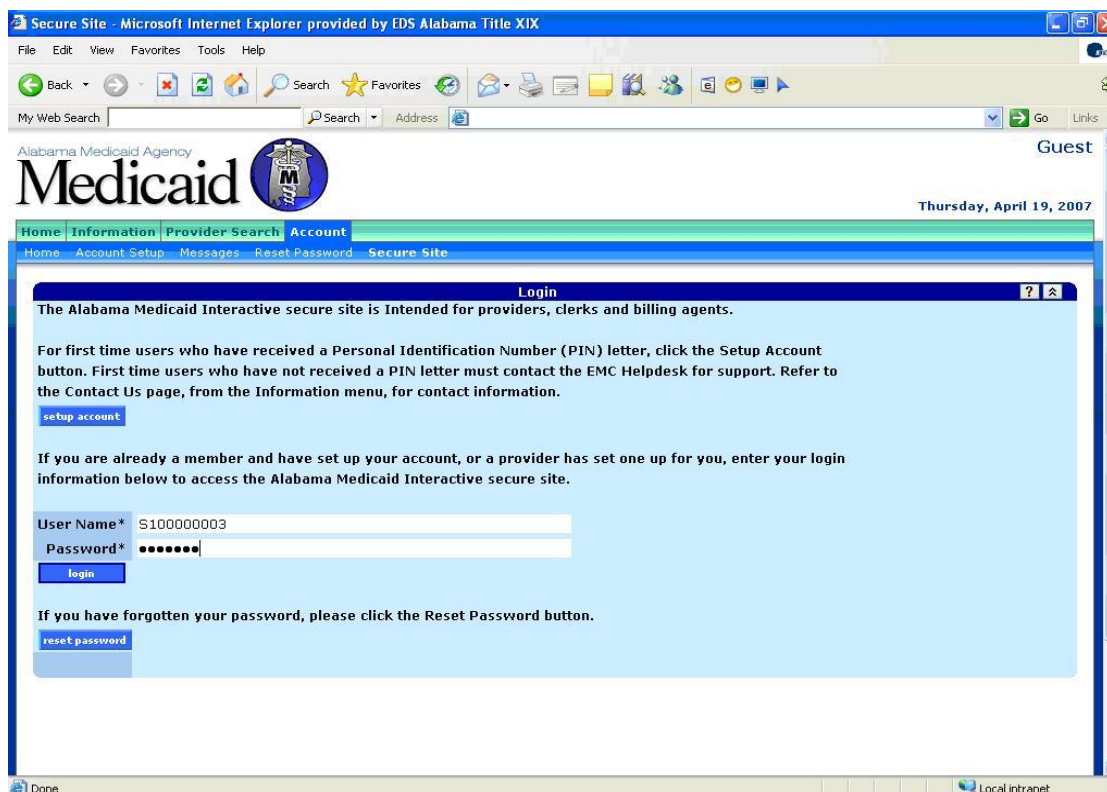
Step	Action	Response
1	Log on to the secure web site by selecting the <b>Secure Site</b> link.	Login page displays.
2	Enter <b>User Name</b> and <b>Password</b> . Select <b>login</b> .	Medicaid Home Page displays.
3	Select <b>Trade Files</b> and <b>Download</b> .	Download page displays.
4	Select a <b>Transaction Type</b> for download from the drop down list and select <b>search</b> .	Current files available for download are displayed.
5	Select a response file for download from the detail list of available responses. Select to <b>Open</b> the file or <b>Save</b> to a location on the end user's computer.	Open – A separate browser window opens and displays the response file. Save – Allows the end user to save the response to their personal computer.



## Step 1



## Step 2



### Step 3

Upload - Microsoft Internet Explorer provided by EDS Alabama Title XIX

File Edit View Favorites Tools Help

Back Search Favorites Go Links

My Web Search Search Address

Alabama Medicaid Agency  
**Medicaid**

almo\S100000003

Thursday, April 19, 2007

Home Information Provider Search Account Trade Files

Home Download Upload

Download

Upload Download

**File Upload**

Upload File\* Browse...

Transaction Type\* HIPAA (X12 or NCPDP)

Save as filename

upload

**Uploaded Files**

Date Uploaded	Type	File Name
04/19/2007	HIPAA (X12 or NCPDP)	71007_837P_1000000002-mo test.dat
04/12/2007	Long Term Care Accepted	29770_270_1000000003.dat
03/28/2007	Long Term Care Accepted	sarah
03/28/2007	Long Term Care Accepted	29770_270_1000000002.dat
03/28/2007	Long Term Care Accepted	71029_837I_1000000002.dat
03/28/2007	Long Term Care Accepted	30050_837_1000000003.dat
03/27/2007	Long Term Care Accepted	71002_837D_1000000003.dat
03/27/2007	Long Term Care Accepted	71002_837D_1000000003.dat
03/27/2007	Long Term Care Accepted	29761_270_1000000003.dat
03/27/2007	Long Term Care Accepted	837_1000000003.dat

1 2 3 Next >

**Please correct the following errors:**

File was uploaded successfully. File Tracking Number is 279. Please make note of this number for future reference.

http://192.57.204.73/ALPortal/Trade%20Files/Download/tabId/75/Default.aspx Local intranet

Download - Microsoft Internet Explorer provided by EDS Alabama Title XIX

File Edit View Favorites Tools Help

Back Search Favorites Go Links

My Web Search Search Address

Alabama Medicaid Agency  
**Medicaid**

almo\S100000003

Thursday, April 19, 2007

Home Information Provider Search Account Trade Files

Home Download Upload

**File Download Search**

Transaction Type\*

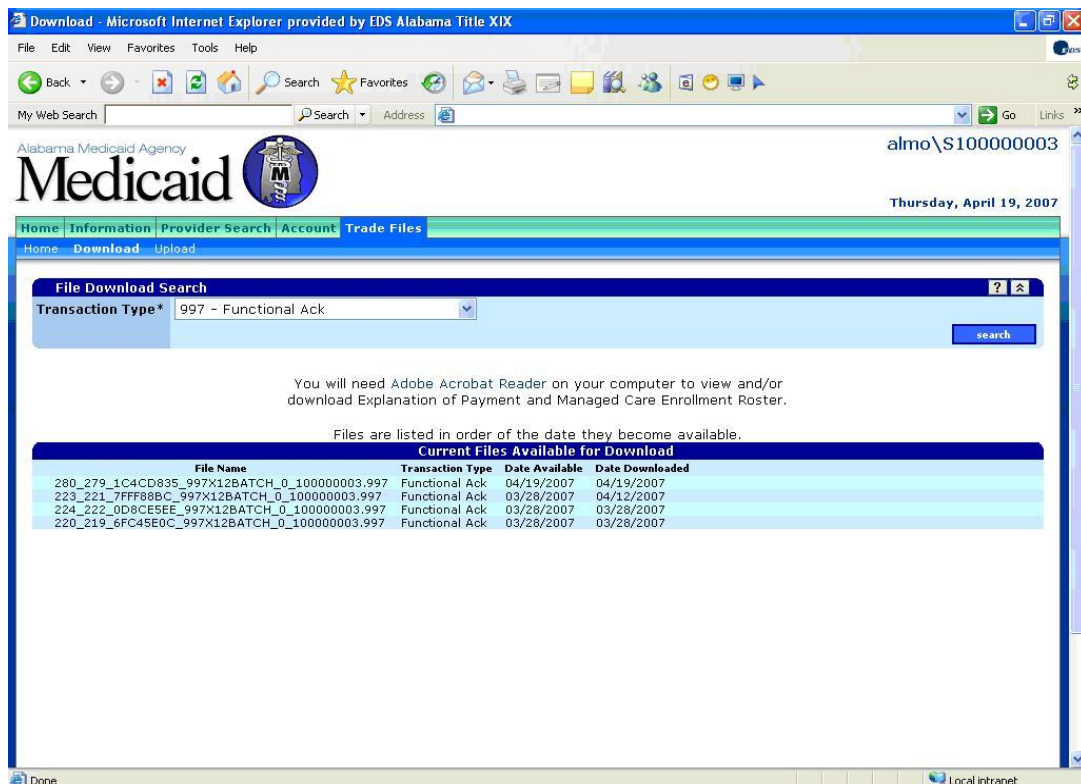
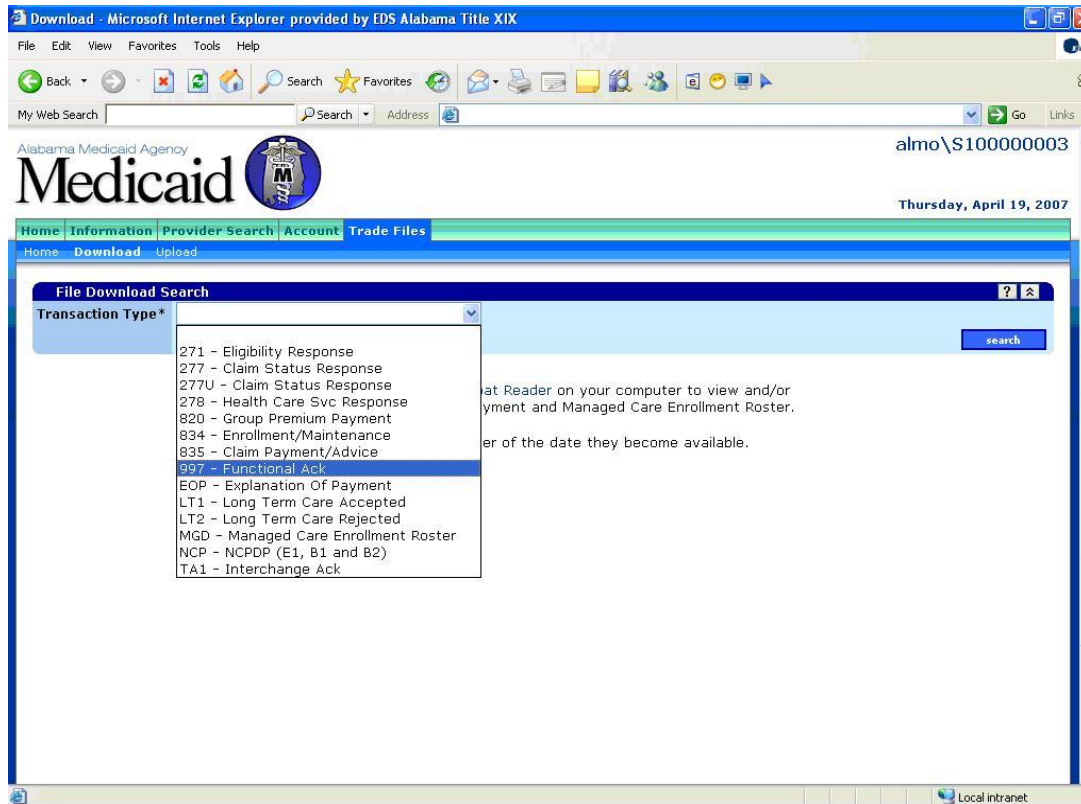
search

You will need Adobe Acrobat Reader on your computer to view and/or download Explanation of Payment and Managed Care Enrollment Roster.

Files are listed in order of the date they become available.

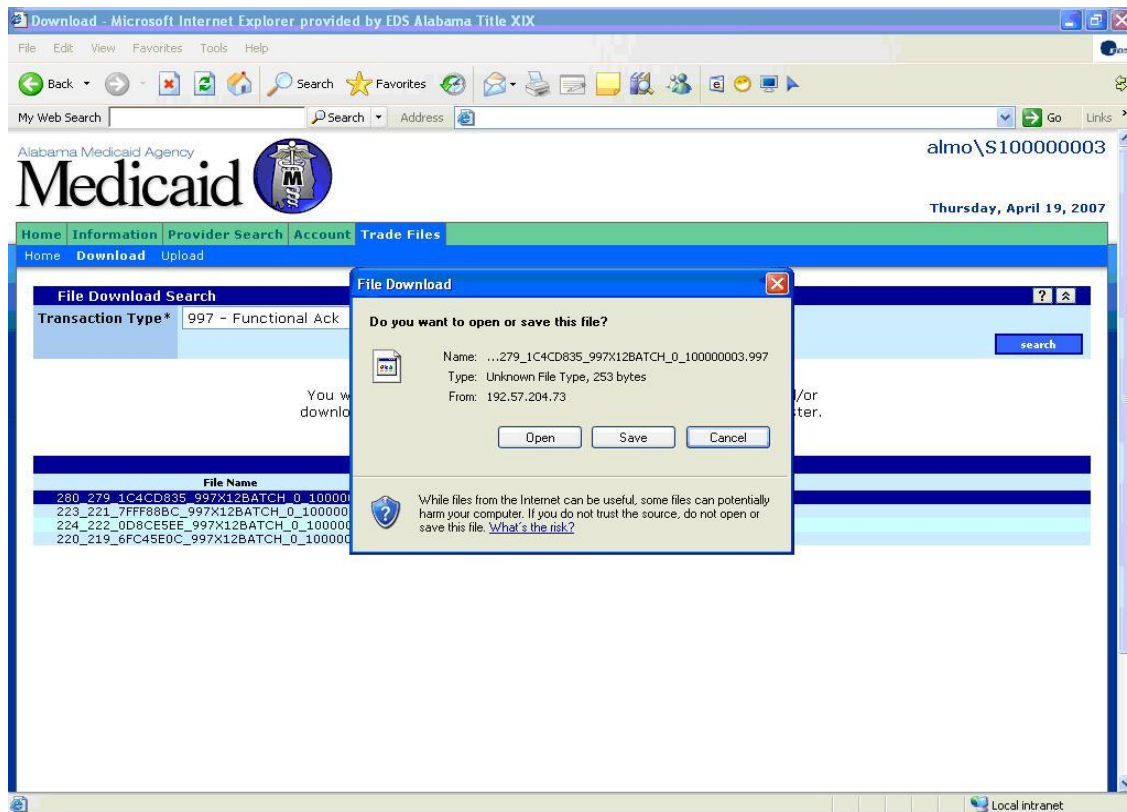
Done Local intranet

## Step 4

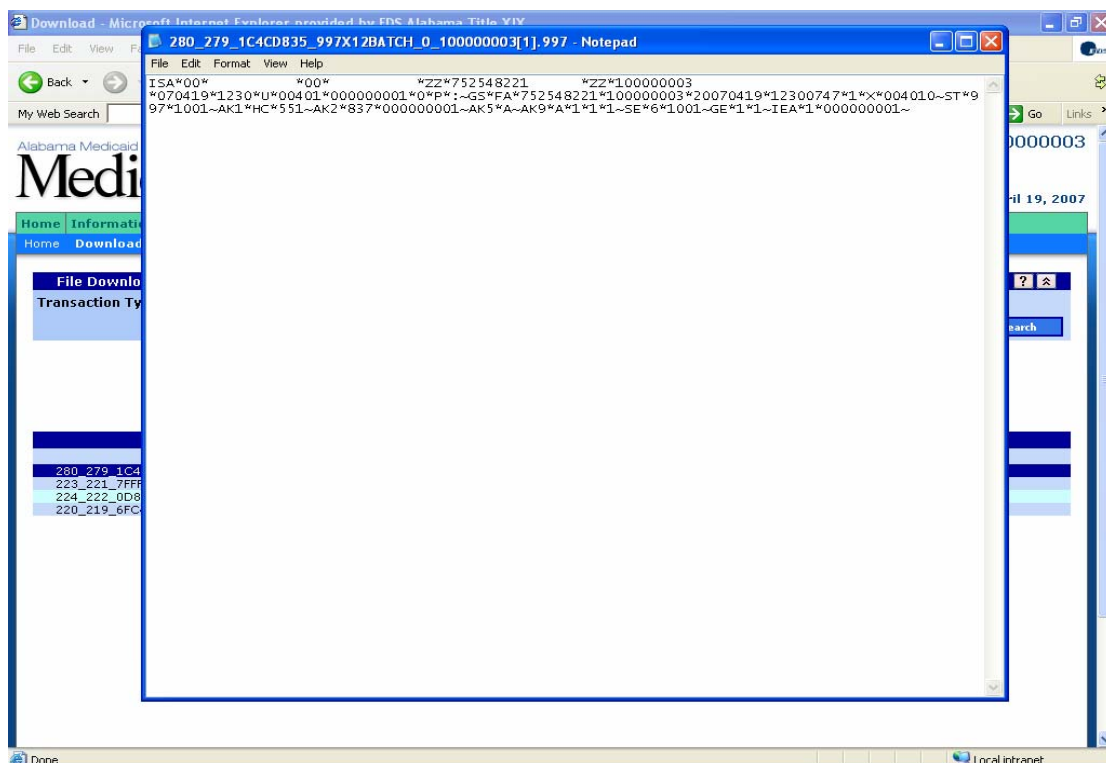




## Step 5



**Step 5 –** User elects to open the file, which is displayed in their browser window.



**Step 5 - User elects to save the file on their personal computer.**

